



**REPUBLIC OF MACEDONIA**  
**IPARD Monitoring Committee**

**Minutes No.5**

**Minutes of the fifth meeting of the IPARD Monitoring Committee**

**05 November, 2009 / Parliamentarian Club, Skopje**

**Archive No. 02 - 6298 / 2**

**Date: 31.05, 2010**

**Skopje**

**Stamp:**

## **I. ATTENDACE**

**The Chairperson** of the IPARD Monitoring Committee (MC), Mr. Perica Ivanoski (MSc), Deputy Minister for Agriculture, Forestry and Water Economy (MAFWE)

**The Secretariat of the MC:** The Head of IPARD Managing Authority (MA), Ms. Margarita Deleva (MSc) - State Advisor for Rural Development and Secretary of MC, Ms. Savica Stojanovska, Junior Associate in the Unit for Monitoring of the implementation of IPARD funds and reporting

### **The meeting was attended by MC members and deputy members:**

1. Ms. Valentina Stojanovic, Chief of Cabinet, Ministry of Agriculture, Forestry and Water Economy
2. Mr. Zivko Brajkovski, Head of EU Department, Ministry of Agriculture, Forestry and Water Economy
3. Mr. Abdilgafar Sinani, Head of Agriculture Department, Ministry of Agriculture, Forestry and Water Economy
4. Ms. Slavica Jakimovska, State Advisor, Ministry of the Local Self-government
5. Mr. Jordan Kuzmanovski, Director, National Extension Agency of Republic of Macedonia, (NEA)
6. Mr. Ljubisa Nikolovski, Head of sector, Coordination and Institutional support, Agency for Support of Entrepreneurship of Republic of Macedonia
7. Mr. Zoran Danevski, President of Agrobusiness Chamber
8. Mr. Saso Ristevski, Secretary, Macedonian Association of Processors
9. Mr. Goko Danailov, President, Federation of Farmers of the Republic of Macedonia
10. Mr. Veljo Tantarov, President, Association of Farmers of Macedonia
11. Mr. Dragi Dimitrievski (PhD), Dean, Faculty of Agricultural Sciences and Food
12. Ms. Natasa Vrteska, Legal Advisor, Association of the Local Self-government Units
13. Mr. Petar Andonov, Vice President, Movement of Ecologists of Macedonia
14. Ms. Olga Stojmenova, President, Association of women agricultural producers "Agro-Vinka", Vinica
15. Mr. Gorgi Kocovski, President, Craft Chamber of Republic of Macedonia
16. Ms. Biljana Dimitrova, Associate for Immovable Cultural Heritage, Ministry of culture, representing the invited member Ms. Snezana Gerasimova-Matevska
17. Ms. Evgenija Serafimovska Kirkovski, NIPAC representative, Secretariat for European Affairs, representing the invited member Mr. Aleksandar Nikolovski

### **The European Commission (EC) was represented in advisory role by:**

1. Mr. Kaj Mortensen, Head of Unit G.4., General Directorate for Agriculture and Rural Development (DG-AGRI)
2. Ms. Andrea Grajner, Country Officer, Unit G.4., General Directorate for Agriculture and Rural Development (DG-AGRI)

3. Mr. John Barker, Programme Manager, Delegation of the European Commission in Republic of Macedonia

**The IPARD structure was represented by:**

**1. NAO and NF representatives:**

- Ms. Natasa Mihailova, Head of National Fund (NF), representing the National Authorising Officer (NAO)
- Mr. Viktor Gjorcev, NAO Internal Auditor, Ministry of Finance
- Ms. Aleksandra Simjanovska, Head of Unit, Ministry of Finance

**2. Representatives from MA:**

- Mr. Viktor Mladenovski, Senior Associate, Unit for IPARD Monitoring and Reporting,
- Mr. Aleksandar Mitrevski, Junior Associate, Unit for IPARD Programming and Evaluation and
- Mr. Stojan Gacov, Advisor Unit for IPARD Programming and Evaluation, as presenters.

**3. Representatives of the Agency for financial support of agriculture and rural development (IPARD Agency):**

- Mr. Toni Dimovski, Director of the IPARD Agency;
- Ms. Maja Brajovic, Head of Internal Audit Department, Agency for financial support of agriculture and rural development;
- Mr. Kostadin Kus-Ivanov, Agency for Financial Support of Agriculture and Rural Development;

*The **Changes in the list of members of the IPARD MC (5<sup>th</sup> meeting, November 5, 2009)** is provided in full as **Appendix 1** to this Minutes.*

*The Attendance checklist of the members on the IPARD MC meetings is given as **Appendix 2** to this Minutes.*

*The Attendance List of observers is provided in full as **Appendix 3** to this Minutes.*

***Results: The Chairperson and 17 MC members or their representatives with voting rights (out of total of 21 members with voting rights) were present at the meeting. Therefore, the quorum was reached, and decisions could be taken.***

**II. AGENDA**

The proposed Agenda for this meeting is presented as **Appendix 4** to this Minutes.

### III. OUTCOME OF THE IPARD MC MEETING

#### **1. In relation to item 1 of the Agenda:**

The Chairperson opened the meeting welcoming the attendees and the presence of the representatives of the European Commission (EC).

#### **2. In relation to item 2 of the Agenda:**

The Chairperson proposed the draft Agenda of the 5<sup>th</sup> IPARD MC meeting by asking for comments.

Ms. Mihailova proposed that item 5 and item 11 of the draft Agenda shall be merged as related topics that can be reported jointly as item 5 of the Agenda.

No additional comment was raised therefore the Chairperson adopted the following:

#### **Decision No.1**

***The draft Agenda of the 5<sup>th</sup> meeting of the IPARD MC held on 5<sup>th</sup> of November, 2009 with included corrections is adopted as final.***

*The final Agenda is presented as Annex 1.*

#### **3. In relation to item 3 of the Agenda:**

The Chairperson informed that the draft Minutes of the 4<sup>th</sup> IPARD MC meeting, held on 19<sup>th</sup> of May, 2009, were duly forwarded to all MC members, on the 11<sup>th</sup> of June, 2009 and on 2<sup>nd</sup> of July to the representatives of EC and only comments received were from the EC related to the English translation and technical remarks for the length of the content of the draft Minutes.

The Chairperson has proposed the enhanced version of the draft Minutes of the 4<sup>th</sup> IPARD MC meeting and the supporting materials for adoption.

No additional comment was raised therefore the Chairperson adopted the following:

#### **Decision No.2**

***The enhanced version of the draft Minutes of the 4<sup>th</sup> meeting of the IPARD MC held on 19<sup>th</sup> of May, 2009 is adopted as final.***

*The adopted Minutes is presented as Annex 2.*

#### **4. In relation to item 4 of the Agenda:**

Ms. Deleva reported on the progress of implementation of the decisions made by the IPARD MC on the 4<sup>th</sup> meeting, held on 19<sup>th</sup> of May, 2009.

*The full report is presented as Annex 3.*

#### **5. In relation to item 5 of the Agenda:**

Ms. Mihailova, reported on the progress made in the accreditation process of the IPARD Structure informing that since May, 2009, several technical meetings were held between IPARD Structure and DG Agri Auditors resulting with the official Accreditation package send by National Authorizing Officers on 3<sup>rd</sup> of July, 2009. Thereafter from 7<sup>th</sup> till 18<sup>th</sup> of September, 2009, Conferral mission to IPARD Structure took place to asses the capacities for fully decentralized management and control of

IPARD funds. Ms. Mihailova added that no blocking factors were identified in the IPARD Structure. Furthermore she informed that in respect to the Auditors recommendations given during the Conferral mission, the IPARD Structure sent the final Accreditation package on 10<sup>th</sup> of October, 2009.

In addition Ms. Mihailova informed on preparation for performing the Internal Audit of IPARD Structure in 2010 and on the draft Annual Plan for Audit for 2010, pointing out that according to existing Strategic Plan the NF, MA and IPARD Agency will be subject to audit in 2010. Also she pointed out that during the Conferral of management mission for 1<sup>st</sup>, III<sup>rd</sup> and IV<sup>th</sup> IPA Components, DG Enlargement, DG Regio and DG Employment auditors assessed the position of "Unit for Internal audit of EU-IPA Funds" (UIA-IPA) in the organization as high risk. She stressed that in order to implement their recommendations, Ministry of Finance (MF) addressed to the relevant DGs auditors, necessity for common opinion regarding the position and role of UIA-IPA and their common opinion will be taken into consideration during the updating of Strategic Plan.

In reference to the presented, Mr. Mortensen concluded that progress had been made by the Managing Authority (MA) and the IPARD Agency during the last year as regards the preparation for the Conferral of Management. With regards to the pre financing, he informed that according the provisions of Multi-annual Financing Agreement (MFA) 2007-2010 it will be calculated on three year financial envelope. He informed that the list of annual allocation of the 2007-2011 is 45 million of European contributions. He also ensured that all necessary steps are taken in order to make financial transfer of the pre-financing as soon as the Commission Decision on the Conferral of Management for decentralized management of IPARD competent institutions will be adopted and MFA 2007-2010 is signed by both parties and concluded.

*The report of NAO representative is presented as **Annex 4**.*

**6. In relation to item 6 of the Agenda:**

Ms. Serafimovska, briefly informed on the conclusions made on the 1<sup>st</sup> IPA MC meeting, held on 21<sup>st</sup> of November, 2008, stating that all criteria for accreditation must be achieved by all IPA components, the process of Conferral of Management must be completed and to start with the announcing of calls for proposals and the funding of successful projects in 2009. Furthermore, she informed about the draft Agenda items proposed for the 2<sup>nd</sup> IPA MC meeting, to be held on 25<sup>th</sup> of November, 2009. With relation to the MFA, she informed that as soon as the proposed text of MFA for 2007-2010 is reviewed and adopted by the Government of "R. Macedonia" and the Decision for Conferral of Management is adopted, the financial agreement for allocation of the funds for the 2007-2010 period will be signed.

In addition, Ms. Grajner reminded that there was a recommendation made on the 4<sup>th</sup> IPARD MC meeting that MC members should receive the Minutes of the 1<sup>st</sup> IPA MC.

Ms. Deleva explained that the Minutes were delivered one week prior to the IPARD MC meeting and is not included in the supporting material. In addition she raised a question on the status of the adoption of the Minutes of the 1<sup>st</sup> IPA MC.

On that Ms. Serafimovska responded that the Minutes should be formally adopted on the upcoming IPA MC meeting on 25<sup>th</sup> of November, 2009.

**Conclusion from the discussions under item 6:**



**No. 1:** The Minutes of the IPA MC shall be submitted to the members of the IPARD MC on the forthcoming meeting.

**7. In relation to item 7 of the Agenda:**

Firstly, the Chairperson reminded that the "Multi-annual Plan on Communication and Publicity 2007-2013" was not officially approved at the 4<sup>th</sup> IPARD MC meeting due to the comments of the EC representatives which required considerable revision of activities foreseen for 2009 to be included in the Annual Action Plan as well as technical modifications of the text to be brought in line with the draft guidelines issued by the EC. In addition he informed that the revised document was sent to EC on approval and EC approval letter is expected in due course.

Furthermore the Chairperson presented the main publicity actions implemented to date such as creation of the IPARD logo (in the form of pomegranate with disbursed sun beams), setting-up dedicated IPARD website, Technical Assistance and Information Exchange (TAIEX) kick-off seminars for potential beneficiaries under the IPARD Programme held in Ohrid and in Strumica, publication of a promotion materials (brochures and leaflets), training for National Extension Agency (NEA) advisors organized by Swedish International Development Agency (SIDA) funded Macedonian Advisory Agricultural Service Project (MAASP) to be able to support the potential beneficiaries in preparing the applications of investment measures for IPARD funds.

Given the fact that the first call for submission of applications for measures 101, 103 and 302 under the IPARD Programme is scheduled for early December, the Chairperson asked for further information on the status of the preparation of application package in order to publicize the application requirements well in advance.

On that Mr. Dimovski answered that the application package is still under preparation, however during the ongoing communication with potential beneficiaries in the campaign the information on how to prepare a business plan and application will be given.

In addition, Ms. Deleva informed on the modification of the Communication and Publicity Plan 2007-2013 in accordance to the recommendation given by the EC on the 4<sup>th</sup> IPARD MC. She informed that the amendment Communication and Publicity Plan 2007-2013 was submitted to the MC members and putted on adoption. She also informed on the Publicity Action Plan for 2010 which is comprised of the following activities: minimum two calls for application in 2010, IPARD info days, full media coverage and other activities that are in details given in the supporting documents for the 5<sup>th</sup> IPARD MC meeting.

Opinions on this topic were given by Mr. Mortensen, Mr. Shaklev and Mr. Danevski.

Mr. Mortensen informed that the key focus of the IPARD Programme is upgrading of the primary agricultural and food processing sectors to the EU standards leading to the preparation of agriculture sector for the accession. He also underlined the Programme shall not be considered as a "social". Equal opportunities for all eligible applicants should be ensured.

Mr. Shaklev expressed the concern that current actions for general awareness are not sufficient for informing the potential beneficiaries on the IPARD support. He proposed that the information activities shall cover different regions in the country and expressed concern on the fact that the application forms are not yet finalised so

the potential beneficiaries cannot receive appropriate information required for the application for the support.

Mr. Danevski added that there is a persistent problem for the individual farmers in obtaining finances to complete the projects mainly due to access credits. In addition he argued that the procedure for approval of credits from the commercial banks is lengthy procedure therefore he proposed if the "Macedonian Bank for Support and Development" can become able to disburse loans to individual farmers in manner to avoid the difficulties regarding the procedures for approval of loans by the commercial banks.

Mr. Kalajdzhiski replied that there is a special credit line – "Agriculture Credit and Discount Fund" which operates in accordance with the IPARD criteria and it is available to potential beneficiaries through the commercial banks. He also explained the favorable conditions in relation to the interest rates and terms for loan.

**Conclusion from the discussions under item 7:**

**No. 1:** The Chairperson entrusted the IPARD Agency to submit the final application package prepared in cooperation with MA, within five days, respecting the planning date for the upcoming call for submission of applications under the IPARD Programme.

**No. 2:** The Chairperson entrusted the IPARD Agency and MA to continue the activities for implementation of the Communication and Publicity Plan, communicating the details of the application package to the potential beneficiaries.

**No. 3:** The Chairperson entrusted the IPARD Agency within five days to submit to the Chairperson a proposal for agreement between IPARD Agency and the commercial banks, for transfer of payments of IPARD funds to the banks which have granted loans for investment to IPARD beneficiaries. These activities should be intensified before the announcement of IPARD Programme. This agreement shall consider the adoption of the IPARD business plans by the commercial banks and transfer of funds, directly to the commercial banks as payment for those applicants, who have received funds obtained through commercial banks credit scheme.

No additional comment was raised therefore the Chairperson adopted the following:

**Decision No.3**

***The IPARD MC reviewed and adopted the improved Communication and Publicity Plan of the IPARD Programme 2007-2013 and the Action Plan for Communication and Publicity for 2010 and entrusted the MA to take the necessary actions for their realization.***

*The Communication and Publicity Plan of the IPARD Programme 2007-2013 and the Action Plan on Communication and Publicity for 2010 are presented as **Annex 5**.*

**8. In relation to item 8 of the Agenda:**

Mr. Gacov, reported to the MC members that the second IPARD Programme modification was adopted by Commission Decision C (2009) 7041 of 23<sup>rd</sup> September 2009. In addition he presented the working document proposing amendments for the third round of IPARD Programme modification. The working document is presented in Annex 6.

Ms. Deleva further explained the steps of the procedure for modifying the IPARD Programme, based on proposals given by the MC members on the IPARD MC meeting. She stressed that those proposals shall be presented in front of the Commission for further approval.

The Chairperson opened a discussion. Opinions on this topic were given by Mr. Danevski and Mr. Tantarov.

Mr. Danevski made a proposal for increasing the range of the production capacities which define the potential beneficiaries under the IPARD Programme as to include the bigger agriculture holdings. He also stressed that there is a need to clarify to the farmers that IPARD Programme is not a social instrument, but an instrument that should modernize agricultural production. He stressed that although there is a concern among the small farmers that the larger agriculture holdings will absorb most of the funds, the small farmers could not be able to obtain and prepare the necessary documentation, mainly because there is an unfinished land registry by the Ministry of Transport and Communications. Furthermore, he stressed that the use of funds in the first year will be small if any concessions are not made to include the larger agriculture holdings which are able to absorb the IPARD funds. In addition he informed that the "Agribusiness Chamber" which he represents is prepared to offer assistance in preparation of the business plan for IPARD potential beneficiaries.

Mr. Tantarov said that the suggestions given by Mr. Danevski are good for the members of the Chamber, but bad for the small farmers and believes that it would take a large amount of funds from the small farmers and give to the major subjects in the agriculture sector. He did not agree with changing the Programme and if the "first call for submission of applications under the Programme" does not embrace a sufficient number of farmers, than the MC members can review the possibilities to change the Programme as to widen the scope of beneficiaries towards the larger agriculture holdings. He furthermore emphasized the need of provision of services in the rural areas especially in the mountainous areas so the IPARD Programme should support establishment of crafts and services to the population settled in these remote areas.

Mr. Danevski replied that the Chamber members does not deduct the funds from the farmers because at the end of the day all potential beneficiaries must submit their project in the IPARD Agency and if they fulfill the terms and criteria their projects will be approved and paid.

The Chairperson explained that the first call will be realized under the adopted conditions as in the IPARD Programme and then starting from January by means of monitoring of IPARD Programme implementation further modification may take place if deemed necessary. He also added that there is a space for further introduction of a new IPARD Programme measures. Relating to Mr. Tantarov query, the Chairperson noted that the opportunity to establish workshops for traditional crafts activities and maintenance of agricultural machinery is supported under the measure 302 "Diversification of rural economic activities".

Mr. Mortensen summarized the discussion concerning the Programme modification, informing that the modifications of the Programme should not expand the framework of the Programme itself. In this course an introduction of additional measures could be a part of Programme modifications in 2010.

As for monitoring of IPARD Programme implementation, Ms. Deleva proposed establishment of three working groups, one for each measure, in order to facilitate the monitoring system for each measure separately, explaining that each working



group will deal with consideration of the suggestions, analysis of the results of implementation and dissemination of the proposals for modifications to the MC members.

**Conclusion from the discussions under item 8:**

**No. 1:** The Chairperson entrusted the MA to prepare a proposal on establishment of three working groups on IPARD Programme measures and to submit the proposal to the Chairperson in order to be adopted at the next IPARD MC meetings.

**No. 2:** The Chairperson entrusted the MA to prepare an indicative three-year plan for introduction of new measures in the IPARD Programme, for the next IPARD MC, so the MC members can have a clear picture of the MAFWE's and Government's intentions to expand the Programme framework and to start timely with the activities for implementation of the new measures in strategic manner.

*The working document for the third IPARD Programme modification is presented as **Annex 6**.*

**9. In relation to item 9 of the Agenda:**

Mr. Mladenovski reported that the Monitoring Tables, presented and approved at the 4<sup>th</sup> IPARD MC meeting, were confirmed by an official letter from the EC on July 22, 2009. He added that furthermore "Guidelines for filling data in the Monitoring Tables for the IPARD Programme implementation" to be used by the IPARD Agency for provision of monitoring data as set in the Monitoring Tables. Relating to the simulation exercise of the monitoring system, Mr. Mladenovski reported that the "Unit for Monitoring of IPARD funds and Reporting" (UMR) has prepared the "Monitoring Tables for monitoring the implementation of the National Programme for financial support to rural development" and the simulation will be performed by February, 2010. As future activity related to setting-up the monitoring system for reporting of the IPARD Programme implementation, the UMR will collect data to update the statistical, sectoral and other data of the IPARD Programme.

Mr. Mitrevski reported on the progress of setting-up the on-going evaluation system. He reported that with the support of independent evaluator engaged through Support to IPARD preparation Project (SIP Project) the "evaluation strategy for IPARD Programme" and the draft Terms of Reference (ToR) for engagement of independent evaluator who will carry out on-going evaluation of the IPARD Programme are prepared. He also reported about the engagement of two external experts for quantification of indicators-targets in the IPARD Programme. In this respect field visits to potential IPARD applicants, are planned.

Opinion was expressed by Ms. Grajner reminding that in the supporting materials for each MC meeting, the establishment of the Evaluation Steering Committee is mentioned but there is no information provided on the status of this Committee. Also she reminded on the current initiative to the MC to establish working groups for monitoring and evaluation.

Mr. Mitrevski explained that in order to simplify the monitoring and evaluation activities, the activities of the Evaluation Steering Committee will be diverted to the working groups mentioned in the previous item, and that their task will be also to review the results from the evaluation of the IPARD Programme.

**10. In relation to item 10 of the Agenda:**

Ms. Deleva informed on the implementation of the Annual Action Plan for Technical Assistance (TA) measure for 2010. She noted that the TA measure is the only

measure that can be pre financed, but there are certain terms that must be met as the preparation of internal procedures, to be delivered to the NF for further accreditation. Furthermore she informed the MC members that the Action Plan on IPARD TA measure is given in Annex 7 to this document.

The Chairperson entrusted the MA to prepare and send to the MC members an indicative Action Plan with more elaborated TA actions undertaken during two MC meetings and it should be regularly reported at each MC meeting. In addition the Chairperson entrusted the IPARD Operating Structure (IPARD OS) to start with the preparations activities for accreditation of TA measure. According to the TA accreditation timetable submission of the TA accreditation package to the Commission is planned at the beginning of 2010 and the EC accreditation of the TA measure is foreseen by end of 2010.

**Conclusion from the discussions under item 10:**

**No. 1:** The Chairperson entrusted the MA to prepare a detail description of the TA measure activities as in accordance to the Annual Action Plan for TA measure for 2010 as to provide additional elaboration to the MC members.

No additional comment was raised therefore the Chairperson adopted the following:

**Decision No.4**

***The IPARD MC adopted the Annual Action Plan for TA measure for 2010 and entrusted the Chairperson to realize the envisaged activities as contracting authority for implementation for TA measure 505 to implement the IPARD Programme 2007-2013 and for this to inform on the next IPARD MC meeting.***

*The Annual Action Plan on IPARD TA measure is presented as **Annex 7**.*

**11. In relation to item 11 of the Agenda:**

Ms. Serafimovska informed on the forthcoming Multi-annual Indicative Planning Document (MIPD) 2010-2012 as well as the status on the Multi-annual Indicative Financial Framework (MIFF) 2009-2011 which documents are prepared by EC. She explained that the latest version of MIFF was published on 14<sup>th</sup> of October with financial allocations for 2011, 2012 and 2013 including funds amounting to 16.000.000, 19.000.000 and 21.028.000 euros. Further she stressed that according to the MIPD the implementation of the IPARD Programme requires well functioning and upgrading inspection services (in the field of public health, environmental protection, animal and plant health, animal welfare, occupational safety and food quality and safety) as well as to finalise the registration of agricultural land and real estate cadastre including to set up suitable administrative structures to operate EU instruments related to rural development including the adoption of all necessary legislative framework in line to the present EU legislation. Ms. Serafimovska explicate that these issues will be opened for discussion at the forthcoming IPA MC meeting scheduled for November, 2009.

Ms. Deleva reminded that MIPD should be officially submitted to the Heads of the IPARD Structure for consultation as the document prescribes steps to be undertaken by the responsible institutions and require prompt actions.

**12. In relation to item 12 of the Agenda:**

Mr. Brajkovski presented the progress in National Programme for Adopting of the Acquis (NPAA) and TAIEX activities taken in 2009. He also informed on the future

activities for setting-up the electronic Farm register, is planned to be finalized in 2010.

Ms. Schaefer reported the activities undertaken by the SIP Project from the start of the Project to date as well as the future planned activities for 2010. She presented the support to the preparation of the accreditation package for the IPARD OS, review of manuals and procedures, support to preparation of National Agro-environmental Plan 2010-2013, TA measure including the complementing activities and the setting-up of the Agro-environment and LEADER measures under IPARD. She also informed on the training of trainers activities and on-going training and coaching of IPARD OS staff.

Mr. Mortensen made a brief account of the discussion, pointing out that there are four additional measures. He stressed out that the LEADER and Agro-environment measures are measures that should be 100 % compatible with EU provisions which apply for similar measures. He also clarified that piloting of these measures with national funds is not necessary but the focus shall be in the timely preparation of the procedures in the course to obtain Conferral of Management at the end of 2011 at latest and utilize the available IPARD funds for these purposes.

Ms. Deleva referring to the SIP Project activities pointed out that the presented activities planned for 2010 are summary of discussions made on one workshop organized by the project and does not reflect the strategic objectives for further programming of IPARD funds. She also reminded that similar support for Agri-environment is subject to funding through IPA Component I but the support to LEADER through IPA Component I has been rejected as subject to IPARD TA funding possibilities. Ms. Deleva has further commented that some of the proposed activities for 2010 are out of date and shall be revised with the responsible Heads of IPARD OS. Furthermore she concluded by asking the project further coordinate prior any action.

Mr. Barker gave end clarification that the presentation of the SIP Project activities is only informative and will be subject to discussions on the forthcoming Steering Committee.

#### **Conclusion from the discussions under item 12:**

**No.1:** The Chairperson suggested revising the SIP Project activities planned for 2010 with the Heads of the IPARD OS as main beneficiaries of the project assistance, to ensure concordance of the ongoing activities with the plan for implementation of specific activities for 2010 and stressed the need for close cooperation.

*The report of NPAA and TA/EX activities is presented as **Annex 8**.*

*The report of the SIP Project activities is presented as **Annex 9**.*

#### **13. In relation to item 13 of the Agenda:**

The Chairperson proposed that the next spring meeting of the IPARD MC shall be held in May 2010. The proposed items for the next meeting Agenda should include: the Minutes from the 5<sup>th</sup> meeting of the IPARD MC, information on the 2<sup>nd</sup> IPA MC meeting, held in November, 2009, the information on third IPARD Programme modification, information on activities implemented under the TA measure, discussion on the TA accreditation and progress report on the TA assistance implemented under the SIP Project, information on the financial implementation, information/ discussion on the results of the assessment of the IPARD Programme

implementation and progress in activities related to the Communication and Publicity Plan of the IPARD Programme.

**14. In relation to item 14 of the Agenda:**

Ms. Deleva informed that since there were changes in the presenter of item 10 due to the absence of the presenter Ms. Maja Lazareska, the Agenda of the 5<sup>th</sup> IPARD MC Meeting will be amended by replacing Ms. Lazareska with Ms. Deleva who reported on the item.

No additional comments were given therefore the Chairperson concluded that the 5<sup>th</sup> meeting of the IPARD MC is closed.

**SIGNATURES:**

FOR THE IPARD MONITORING COMMITTEE	FOR THE SECRETARIAT
Perica Ivanoski (MSc)	Margarita Deleva (MSc)
Title: Chairperson	Title: Head of IPARD Managing Authority
Signature: 	Signature: 
Date: 29.05.2010	Date: 31.05.2010



**Changes in the list of members of the IPARD Monitoring Committee meeting:****1. Ministry of Economy:**

- Mr. Ilir Sabani – representative from the Ministry of Economy
- replaces previous member Ms. Rodopi Korneti Jakovljevic due to retirement

**2. Movement of Ecologists of Macedonia:**

- Mr. Petar Andonov – representative from the Movement of Ecologists of Macedonia
- replaces previous member Mr. Blagoj Ignovski due to other obligations

\*) The nominations of these new representatives on the IPARD MC are enclosed in this Minutes.



### Attendance checklist for the IPARD MC members

No.	Title and Name of the member	Institution	Present "√"	Absent "√"	Represented "√"	Represented by	Subsequent absences
1.	Mr. Perica Ivanoski (MSc), Chairperson	MAFWE	√				0
<b>GOVERNMENT INSTITUTIONS</b>							
2.	Mrs. Valentina Stojanovic,	MAFWE	√				0
3.	Mr. Zivko Brajkovski	MAFWE	√				0
4.	Mr. Abdilgafar Sinani	MAFWE	√				0
5.	Mrs. Slavica Jakimovska	MoLS	√				0
6.	Mr. Aleksandar Nikolovski	SEA			√	Mrs. Evgenija Serafimovska Kirkovski	0
7.	Mrs. Snezana Gerasimova-Matevska	MoC			√	Mrs. Biljana Dimitrova	0
8.	Mr. Ilir Sabani	MoE		√			1
9.	Mrs. Jadranka Ivanova	MoEPP		√			1
<b>AGENCIES</b>							
10.	Mr. Jordan Kuzmanovski	NEA	√				0
11.	Mr. Ljubisa Nikolovski	Agency for Support of Entrepreneurship	√				0
<b>ECONOMIC AND SOCIAL PARTNERS</b>							

12.	Mrs Stojmirka Tasevska	Chamber of Commerce of Macedonia		√			1
13.	Mr. Zoran Danevski	Association of Chambers of Commerce	√				0
14.	Mr. Saso Risteski	Macedonian Association of Processors	√				1
15.	Mr. Gjoko Danailov	Federation of Farmers of Macedonia	√				0
16.	Mr. Veljo Tantarov	Association of Farmers of Macedonia	√				0
17.	Mr. Dragi Dimitrievski (PhD)	Faculty of Agricultural Sciences and Food	√				0
18.	Mrs. Natasha Vrteska	Association of Units of Local Self-government	√				0
19.	Mr. Petar Andonov	Movement of Ecologists of Macedonia	√				0
20.	Mrs. Olga Stoimenova	Association of women agricultural producers "Agro-Vinka"	√				0
21.	Mr. Gorgi Kocovski	Craft Chamber of Republic of Macedonia	√				0
TOTAL			16	3	2		

#### List of observers of the IPARD MC:

#### Representatives from Government institutions:

1. Ms. Biljana Kostovska, representative of the Ministry of Agriculture, Forestry and Water Economy in the Mission of the Republic of Macedonia under the Europeans Communities
2. Ms. Lidija Cadikovska, Head of Department for International Cooperation, Ministry of Agriculture, Forestry and Water Economy
3. Ms. Suzana Popovska, Food Safety Directorate, representing the invited member Ms. Marina Domazetovska
4. Mr. Viktor Kajajdjiski, Agricultural Discount Credit Fond, Ministry of Finance, representing the invited member Ms. Efimija Dimovska
5. Ms. Veljka Juren, Agency for Employment of the Republic of Macedonia, representing the invited member Ms. Biljana Jovanovska
6. Ms. Valentina Blazeska Bondikova, Macedonian Bank for Development Promotion, representing the invited member Mr. Viktor Mizo
7. Ms. Slavjanka Stojanovska, Agency for foreign direct investment in Republic of Macedonia, representing the invited member Mr. Dragan Martinovski
8. Ms. Vesna Ilievska, National Extension Agency for Support of Agriculture

#### Representatives from Economic Partners:

1. Mr. Ljupce Danilovski, Association of Rural Tourism, Kicevo
2. Mr. Aleksandar Zarkov, Association of Chambers of commerce

#### Representatives from Social Partners:

1. Mr. Dimce Kitanovski (PhD) Dean, Faculty for Biotechnology, Bitola
2. Mr. Eftim Saklev, President, Association of farmers
3. Mr. Jorde Jakimovski (PhD) Director, Institute for socio-political and legal research

#### Representatives from IFI's, Donors and Donor projects:

1. Ms. Birgit Schaefer, Team Leader, CARDS 2006 Support to IPARD preparation Project (SIPP), funded by EU
2. Ms. Lidija Fajdiga, representative from the German Agency for Technical Cooperation (GTZ)
3. Mr. Vasko Hadzievski, Ag-Biz, USAID

## DRAFT AGENDA of the 5<sup>th</sup> IPARD Monitoring Committee Meeting

**Date:** 5<sup>th</sup> of November 2009,  
**Location:** Parliamentarian Club (Klub na pratenici), Skopje

No	Time	Subject	Presented by:	Documents/Annex
1.	9:00	Opening of the meeting	Perica Ivanoski, (MSc), Chairperson	
2.	9:15	Approval of the Draft Agenda for the 5th IPARD MC meeting	Perica Ivanoski, (MSc), Chairperson	Draft Agenda
3.	9:30	Adoption of the Minutes of the previous (4th ) IPARD MC meeting, held on 19th May, 2009	Perica Ivanoski, (MSc), Chairperson	Final Draft Minutes
4.	9:45	Information on the implementation of decisions taken at the 4th IPARD MC meeting, held on 19th May, 2009	Margarita Deleva (MSc), Head of IPARD Managing Authority	Progress report on the IPARD MC, taken on the forth IPARD MC, held on 19 <sup>th</sup> of May, 2009
5.	10:00	Progress report for accreditation process and conferral of management with IPARD funds on the IPARD structures by the EC (NAO)	Ms. Suzana Peneva National Authorisation Officer (NAO)	Information
6.	10:20	Information on the implementation of decisions taken at the first IPA MC meeting and presentation of the draft Agenda for the second IPA MC meeting, to be held on 6th of November, 2009	Mr. Aleksandar Nikolovski, Secretariat for European Affairs	Information on the decisions taken by the IPA MC and topics for discussion for the second IPA MC
	11:00	<b>Coffee Break</b>		
7.	11:30	Information on the progress on the activities related to the Communication and Publicity on the IPARD Programme <ul style="list-style-type: none"> <li>• Presentation of the activities related to the Communication and Publicity on the IPARD Programme for 2009 and work of the Committee for Coordination of activities for Publicity</li> <li>• Presentation and adoption on Modifications to the Plan for Communication and Publicity on the IPARD Programme</li> <li>• Adoption on the Action Plan for Communication and Publicity for 2010</li> </ul>	Perica Ivanoski, (MSc), Chairperson	-Progress report for implementation on Publicity Action Plan for 2009 - Communication and Publicity on the IPARD Programme for 2007-2013 - Action Plan for Communication and Publicity for 2010
8.	12:00	Status report on the second IPARD Programme modification, by the European Commission and draft proposals for discussion on preparation for the third IPARD Programme modification	Mr. Stojan Gacov, Unit for IPARD Programming and Evaluation, Managing Authority	Draft working document on third IPARD Programme modification

9.	12:15	Progress report on setting-up the monitoring and on-going evaluation system of IPARD Programme	Mr. Viktor Mladenovski, Senior Associate for Monitoring and Reporting, / Mr. Aleksandar Mitrevski, Junior Associate for Programming and Evaluation, Managing Authority	- Progress report on establishment of the Monitoring System  - Progress report on the on-going evaluation activities
10.	12:30	Information on the progress of preparation for implementation of the Technical Assistance measure <ul style="list-style-type: none"> <li>• Presentation on the Action Plan for Accreditation under the Technical Assistance measure and activities undertaken for preparation of accreditation</li> <li>• Presentation and adoption on the Annual Procurement Plan under the Technical Assistance measure 505 for 2010</li> </ul>	Ms. Maja Lazareska, Advisor for monitoring of Technical Assistance implementation, Managing Authority	- Action Plan for Accreditation under the technical Assistance measure 2009/2010  - Annual Procurement Plan under the Technical Assistance measure 505 for 2010
	13:00	<b>Lunch</b>		
11.	13:30	Information on preparation for performing the internal audit of IPARD structures in 2010 and presentation on the draft Annual Plan for audit for 2010	Ms. Suzana Peneva, National Authorisation Officer (NAO)	Information
12.	13:45	Consideration of the next Multi-annual Indicative Planning Document 2009-2011 (MIPD)	Mr. Aleksandar Nikolovski, Secretariat for European Affairs	Draft MIPD for the period 2009-2011 concerning the IPA component V
13.	14:00	Any other business (AOB) <ul style="list-style-type: none"> <li>• Presentation on progress in NPAA and TAIEX activities related to the IPARD Programme undertaken in 2009 and activities planned for 2010</li> <li>• Presentation of the project activities: "CARDS 2006 Supporting the IPARD preparation" (Mid-term report)</li> </ul>	Mr. Zivko Brajkovski, Head of EU Department, Ministry of Agriculture, Forestry and Water Economy Ms. Birgit Schaefer, Team Leader, CARDS 2006 Support to IPARD preparation Project (SIPP), funded by EU	- presentation  - presentation
14.	14:30	Proposals for the Agenda for the next (6th) meeting, agreement on the indicative date	Perica Ivanoski, (MSc), Chairperson/ European Commission	
15.	14:45	Closing of the meeting	Perica Ivanoski, (MSc), Chairperson	