

Action Plan for Technical Assistance - APTA 2024

ACTION	ACTIVITY	INDICATIVE DATE / NUMBER OF ACTIVITIES	ESTIMATED VALUE OF CONTRACT (in €)	TYPE OF PROCUREMENT PROCEDURE	INDICATIVE ALLOCATION OF EU FUNDS	
					% of total	in €
1. Monitoring of the IPARD Programme and IPARD Monitoring Committee;	1.1 Organizing IPARD Monitoring Committee – 4 meetings (meeting premises, meeting materials, including translation, stationary, catering services and participation of members and presenters, on-line connection with representatives of DG AGRI)	January, 2024	65.000	Simplified procedure	22,0 %	55.250
2. Expenditure on information and publicity campaigns, including costs of printing and distribution	3. Web site maintenance	February, 2024	2.500	Procedure under 2.500 €	0,8%	2.125
3. Cost of translation and interpretation	Translation of program documents	March, 2024	5.000	Single tender	1,7 %	4.250
4. Expenditure associated with visits and seminars	4.1 Participation of national representatives on visit and seminars: (accommodation, transportation, DSA ¹)	30	39.000	Simplified procedure	13,2 %	33.150
	4.2 Participation of national representatives on visit and seminars (upon request form the Commission): (accommodation, transportation, DSA ¹)	20	26.000	Simplified procedure	8,8 %	22.100

¹ Maximum amount of flat rate cost is estimated at 1300 € (per person / per 3 days) based on the following calculation: accommodation (3 nights x 150 € = 450 €) + transportation (one round trip airplane ticket = 500 €) + DSA (4 days x 80 € = 320 €), equaling a total of 1.270 €

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5. Expenditure associated with "acquisition of skills" to prepare potential LAGs for the implementation of the measure "Implementation of local development strategies – Leader approach";	5.1 Training to prepare potential LaGs for implementation (expert, meeting premises, meeting materials including translation and catering services)	March, 2024	20.000	Single tender	6,8 %	17.000
	5.2 Workshop for exchange of experience between potential and established LAG's (meeting premises, meeting materials including translation and catering services)	January, 2024	2.500	Procedure under 2500 €	0,8 %	2.125
6. Preparation of the Programme measures and measures implementation	6.1 Stationary Office supply	November, 2024	2.500	Procedure under 2500 €	0.8 %	2.125
7. Evaluations of the IPARD Programme	7.1 Workshop for strengthening of capacities for evaluation and determination of expected results (expert, meeting premises, catering services and accommodation)	February, 2024	20.000	Single tender	6,8 %	17.000
	7.2 Realization of Evaluation activities Ex-post Evaluation of IPARD 2014-2020 (expert services)	November 2024	95.000	Simplified procedure	32,2 %	80.750
8. Establishment and operation of the National Rural Network						
9. Expenditure associated with the purchase of it						

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equipment, software and software licenses for the purpose of IPARD implementation						
10. Expenditure associated with the implementation of a sustainable human resources policy						
11. Streamlining of specific parts of the management and control system	10.1 Workshop for education in PRAG rules for MA and PA (meeting room, meeting materials, catering services, accommodation and experts)	June 2024	15.000	Single tender	5.1 %	12.750
12. Expenditure associated with capacity building of the national advisory services to perform tasks associated with implementation of IPARD	12.1 Organization of 5 meetings with advisors from National advisory agency (meeting room, catering services)	May, 2024	2.500	Procedure under 2.500 €	0,8 %	2.125

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13. Expenditure associated with the establishment and operation of pilot projects in setting-up cooperation in short value chains and value chains for quality products						
TOTAL			295.000			250.750